

## **GDPR Information. April18 Physiotherapy Solutions**

Dear Clients, with new data protection regulations coming into force in May 2018, I would like to furnish you with required information re your data collection.

1. All data collected will only be used by myself Jackie Zaslona MCSP BED as part of your clinical assessment and treatment. All information obtained will only be used with your permission within general medical legislation i.e. confidentiality of medical records.
2. Any third party requests i.e. GP or solicitor/ insurance claims can only have information released with your written permission.
3. Email addresses and contact numbers are not used for any marketing procedures and will only be used to contact you( by myself) in case of appointment change , or to advise you of any clinic related matters pertaining to your treatment or clinic information.
- 4 Any sensitive personal data sent via e mail will be encrypted to safeguard your information.
- 5 If at any time you wish your data to be removed from e systems, please inform me at your convenience. Medical records have to be stored for 8 years before destruction as in accordance with professional medical record legislation.

All information given freely at the first session will be treated with total confidentiality as required by professional legislation as a member of the Chartered Society of Physiotherapy UK.

If you have any concerns regarding the above please feel free to discuss these with me at your earliest convenience.

Jackie Zaslona B.Ed MCSP Physiotherapy Solutions

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